

# Church of St. Leo the Great

176 Ridgeway Avenue • Oakland, California 94611 • (510) 654 6177 • FAX (510) 654-4203



## Parish Council Agenda

MONDAY, JULY 12, 2004

6:00 in the Fr. Lacey Room

I. Opening Prayer

Angie Minor

II. Approval of Minutes

Minutes for the  
June, 2004 Meeting

III. AGENDA

A. Pastor's Report

Tim Johnson

B. Pastoral Assistant Report (see attachment #1).

Norah Hippolyte

C. School Report (see attachment #2)

Sonya Simril

D. Old Business

1. Picnic Coordinators

2. Dinner Dance Committee

E. New Business

1. Election of Officers

IV. Closing Prayer

Gil Aduato

V. Hospitality

Potluck

Attachments:

Minutes

1. Pastoral Assistant Report

2. School Report

**Parish Council 05/10/2004**  
**Church of St. Leo the Great**

**Attendees:** Fr. Tim K Johnson, Nora Hippolyte, Gil Aduato, Joseph Loduca, Stephen Howe, Charles Gittings, Elma Penaranda, Angie Minor, Bernadette Lufrano, Evangaline Brown.

**Absent:** Sonya Simril, Stanton Jones

**Guests:** Mary Casserly, Sean Collins, Gaylon Parsons, Hank Hyatt

**Hospitality:** Gil Aduato

**Opening Prayer:** Joe Loduca      **Closing Prayer:** Bernadette Lufrano

**Corrections:** None.

**Meeting Adjourned:** 8:50PM

**Approval of Parish Council Minutes**

First – Elma Penaranda

Second – Stephen Howe

**Pastor's Report**

The Town Hall meeting was successful. There is much work on the web site. The site will need to grow from 200M to 300M. Music during the mass is still an issue.

**Pastoral Assistant Report**

**Faith Formation**

*Christian Enrichment*

A new brochure is being produced for both children and adults. Information about the new Just Faith program will be included. A task force will be organized for the 8/2004 timeframe. Facilitators for adults and teachers for children are needed.

**School Report**

The graduation service and prayer were successful. The kindergarten promotion was 6/7/2004. The last day of school was 6/11/2004. 20 new students have been accepted because of the new school closures. There are openings in grades K – 5. Tuition is \$450 per month.

**Old Business:**

Ideas Generated by the Town Hall Meeting

- Set-up email list to advertise activities, meetings and events.
- Set-up larger poster in front of church to advertise upcoming events.

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- Have greeters hand out liturgy aids at all masses.
  - Establish a grief support group.
  - Plan a parish retreat.
  - Plan a youth talent show.

Gil is still trying to find someone to spearhead the spring dinner/dance. The Just Faith task force will hopefully have 3-5 people to start in 9/2004 to meet once per week. The picnic committee will have 3 representatives, 1 per mass. We should begin giving more detailed announcements to the parish for the garage sale that will be 8/21. Mary Casserly brought up the idea of selling services for fund raising.

## ATTACHMENT ONE

Date: July 2004

To: Parish Pastoral Council

From: Norah Hippolyte

Re: Pastoral Assistant Report

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### **RCIA/RCIC**

The Rite of Christian Initiation of Adults/Children is the on going process of leading adults and children to a closer relationship with God, Jesus and the Holy Spirit.

### **CLW**

Children's Liturgy of the Word is a liturgy designed for children ages 4 to 12. Children are invited to attend CLW at the 11:00AM Mass. At this liturgy the children hear the readings, proclaim a response, sing an alleluia, hear the gospel, participate in a homily, pray the creed and ask God to hear their prayers.

### **Christian Enrichment**

This is the entire process of growing our faith. It is available to adults, teens and children. Almost everyone in the parish should be involved in some type of Christian enrichment.

### **Infant Baptism Preparation**

Parents are asked to take two classes to prepare for the baptism of their children.

### **First Reconciliation**

Preparation for students ages 10 and above to participate in the sacrament of reconciliation.

### **Thank You Dinner**

A once a year event to thank the parishioners of St. Leo the Great for volunteering their time and talent.

### **Service Opportunities Brochure & Program Opportunities Brochure**

These are informational brochures which are published by the church.

### **Social Events**

Notices about upcoming parties, potlucks, dances, etc will be found here.

### **Social Justice Events**

Information about parish wide efforts to be a part of social change.

### **Stewardship**

## ATTACHMENT ONE

This space will be used to summarize the stewardship meetings.

### Parish Nurses

Is a program which has not gotten started yet. It involves using the talents of our own nurses and doctors to educate parishioners about health issues as well as provide preliminary screenings.

### Fundraising

Ideas for raising money.

### Youth Ministry

Non existent

### Evangelization

This is the art of taking the message to the people. Theology on Tap is often reported in this space.

### Advertisement

Looking for ways to promote our parish community.

These are the areas which I believe to be a part of the work that I do here at St. Leo the Great. I do nothing alone. I am the report to person, the trainer, the motivator, the enabler, and I am often a doer.

If you have questions, please feel most welcome to ask. I am available at the rectory on Wednesdays from 9:00A -5:00P, 7:30P-10:00P and Saturdays from 2:00P-4:30P. Or you can email me at [NHipp0@aol.com](mailto:NHipp0@aol.com) (that's a zero) or [stleo@pacbell.net](mailto:stleo@pacbell.net).

## ATTACHMENT TWO

Date: July 2004

To: Parish Pastoral Council

From: Sonya Simril

Re: School Report

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- The 2003-2004 school year ended on June 11th. We had a great year. Thanks for your support!
- Summer School began June 21, 2004. We have approximately 130 students.
- The 2004-2005 school year begins August 24, 2004.