

# Church of St. Leo the Great

176 Ridgeway Avenue • Oakland, California 94611 • (510) 654-6177 • FAX (510) 654-4203



## Parish Council Agenda

MONDAY, MAY 10, 2004

7:30 in the Old Prayer Room

- I. Opening Prayer Stephen Howe
  
  - II. Approval of Minutes Minutes for the April, 2004 Meeting
  
  - III. AGENDA
    - A. Pastor's Report Tim Johnson
    - B. Pastoral Assistant Report (see attachment #1). Norah Hippolyte
    - C. School report (see attachment #2) Sonya Simril
    - D. Old Business
      - 1. Flea Market/Community Event
      - 2. Spring Dinner Dance in the Fall
      - 3. Just Faith Program
      - 4. Nominating Committee
      - 5. Picnic Committee
      - 6. Garage Sale
    - E. New Business
  
  - IV. Closing Prayer Stanton Jones
  
  - V. Hospitality Elma Penaranda
- Attachments:
- 1. Pastoral Assistant Report
  - 2. School Report

**Parish Council 04/12/2004**  
**Church of St. Leo the Great**

**Attendees:** Fr. Tim K Johnson, Nora Hippolyte, Gil Aduato, Joseph Loduca, Stephen Howe, Charles Gittings, Elma Penaranda, Bernadette Lufrano, Evangaline Brown.

**Absent:** Angie Minor, Stanton Jones

**Guests:** None

**Hospitality:** Stephen Howe

**Opening Prayer:** Stanton Jones

**Closing Prayer:** Elma Penaranda

**Corrections:** March Minutes

**Meeting Adjourned:** 8:40 PM.

**Approval of Parish Council Minutes**

First – Evangaline Brown

Second – Stephen Howe

**Readings from Suggestions for Pastoral Councils**

Evangaline Brown – Chapter Seven – *Offering Practical Suggestions for Pastor Councils*  
8 – 12 diverse members meeting 2 – 3 hours per month for a 3 year commitment are usually enough for the council to work as a visionary body. In the past, the council operated under Robert's Rules of Order. Now, they operate in a way that allows them to concentrate on critical pastoral issues. The council calendar should follow an agenda that allows new members to interact and merge with the council in the beginning of the year and move to gradually delve into more serious parish issues.

*Reactions to the reading:*

Make check-in as part of the agenda.

**Pastor's Report**

Rolando has left. Rafael is working out well as his replacement. The woman's concert repairs will take place. A new piano has been donated to the parish thanks to some very generous donors. The Rectory is approaching its eight year paint cycle. We have a \$9,000 bid.

We are known for not talking about money from the pulpit, but the bulletin is full of monetary appeals. Money related articles seem to be a majority in the bulletin. We should do something to minimize this. We might want to consider making appeals more goal-orientated so people know what work the money is performing. We should also try taking a more scheduled approach in collection announcements and debt reduction by combining these items with the monthly calendar in the bulletin.

## **Faith Formation**

### *RCIC*

Nine individuals received sacraments at the Easter Vigil Liturgy.

### *Children's Liturgy of the Word*

### *Christian Enrichment*

An evening of prayer, faith enrichment, quiet reflection and discussion is considered on the feast of Pentecost.

### *Infant Baptism Preparation*

### *First Reconciliation*

## **Pastoral Assistant Report**

### *Thank you dinner*

### *Social Events*

A Pentecost Potluck is planned for 5/30/04. An annual Town Hall meeting takes place in conjunction with the Potluck. About 90 people attended last year.

### *Stewardship*

The stewardship group is meeting 4/22/04.

### *Fund Raising/Awareness*

### *Evangelizations*

Theology on Tap begins 5/8/04 at 7:00 PM at Kerry House. They will have a page on our web site.

### *Registration*

## **School Report**

24 eighth grade students received acceptance letters from local Catholic high schools. Registration for the 2004 – 2005 school year is off to a great start. They are also looking forward to the annual Washington D.C. trip. The sixth grade class had a nice Caritas Creek Outdoor Environmental Excursion week. Easter break begins Holy Thursday on 12:20 PM to return Monday 4/19/2004.

## **Old Business:**

Spring dinner/dance in the fall social will be mid to late October. Some names were suggested to form committees for the dinner/dance and garage sale. Music concerns were voiced to Paul and Gary.

## **New Business**

A collection poster and its placement were discussed.

## ATTACHMENT #1

Date: May 2004

To: Parish Pastoral Council

From: Norah Hippolyte

Re: Pastoral Assistant Report

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### RCIA/RCIC

This year we were blessed to have a four person team for RCIA and a two person team for RCIC. The RCIA team is shrinking. Berenice Campos has relocated to Southern California and Daniel Jones will be moving to Utah this summer. They will both be missed. As a result, I am in search mode for new facilitators.

The Mystagoga phase on the RCIA/C process is in full swing. I am please that so many participants in the process are seeing it through to completion.

### Christian Enrichment

Over the next few weeks I will be reviewing curriculum for our Christian Enrichment program. I look forward to adding more Adult formation opportunities. I am currently conducting a survey of a random sample of St. Leo parishioners to get an idea of what are the formation needs of the community and the types of formation desired. I hope to be able to provide more information next month

Mary Casserly is currently organizing an event in celebration of Pentecost. This event is scheduled for Wednesday, May 26 beginning at 6:30PM. The evening will start with a two hour period of prayer and reflection in a candle lit church with periods of live music followed by a speaker presentation on the gifts of the Holy Spirit.

### Infant Baptism Preparation

April saw very few preparation sessions. Most people prepared in March for post Lenten baptisms.

Baptism preparation presents an opportunity to evangelize our brothers and sisters who have chosen not to participate in the Mass. I take the opportunity to invite parents to be to come to Mass for a month or so, then schedule an appointment with me for baptism preparation.

### Thank You Dinner

The thank you dinner is scheduled for June 5, 2004 at the Colombo Club. We spent the last two weeks of April verifying the ministry lists. Invitations are going out currently. We are asking parishioners to RSVP by May 24 so I can get back to the Colombo Club with an accurate count for dinner.

## ATTACHMENT #1

### **Service Opportunities Brochure & Program Opportunities Brochure**

At this time, we are also looking to update the Christian Enrichment Opportunities brochure. We are stretching for an update by the last weekend of May or early June so that we catch people before they leave for summer vacations.

### **Social Events**

The Pentecost potluck and Town Hall meeting are on the calendar for May 30, 2004. Volunteers are needed to make this event a success. Please direct people to the sign-up sheet located on the hospitality drink table to sign up to help and for their potluck items.

### **Social Justice Events**

We will begin advertising for JustFaith soon. Please keep an eye on the bulletin for more information.

### **Stewardship**

The stewardship committee met on April 22. We discussed implementing some initial ideas such as greeting people at the doors and handing out the worship aids. Our current task is to recruit other individuals to assist with this task at each Mass.

If you have questions, please feel most welcome to ask. I am available at the rectory on Wednesdays from 8:30A -5:00P, 7:30P-10:00P and Saturdays from 2:00P-4:30P. Or you can email me at [NHipp0@aol.com](mailto:NHipp0@aol.com) (that's a zero).

ATTACHMENT #2

**SCHOOL OF SAINT LEO THE GREAT  
FROM THE DESK OF SONYA SIMRIL**

Listed below is information to be submitted to the Parish Council for the May meeting:

- Our Eighth Grade Students returned from DC. The trip was nothing less than EXCEPTIONAL!
- As many of you may know, Saint Augustine, Saint Cyril-Louis Bertrand Academy and Saint Pascal Schools were told they will be officially closing June 30, 2004.
- Graduation Prayer Service (9:00 a.m.) and Graduation Ceremony (6:15 p.m.) will be Thursday June 3, 2004. You are invited to attend.
- Last day of school is June 11, 2004