

# Church of St. Leo the Great

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## Parish Council Agenda

**MONDAY, APRIL 12, 2004**

**7:30 in the Old Prayer Room**

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| I. Opening Prayer                                  | Stanton Jones  |
| II. Approval of Minutes                            | Minutes for the March, 2004 Meeting  |
| III. <u>Suggestions for Pastoral Councils</u>      | Chapter 7: Offering Practical Suggestions for Pastoral Councils<br>Reading: Gil Adatao<br>(Remember to bring your copy of <u>Suggestions</u> ) |
| IV. AGENDA   |  |
| A. Pastor's Report                                 | Tim Johnson  |
| B. Pastoral Assistant Report (see attachment #1).  | Norah Hippolyte  |
| C. School report (see attachment #2)               | Sonya Simril   |
| D. Old Business                                    |  |
| 1. Day of Recollection Notes                       |  |
| 2. Flea Market/Community Event (see attachment #3) |  |
| 3. Spring Dinner Dance in the Fall                 |  |
| 4. Just Faith Program                              |  |
| 5. Nominating Committee                            |  |
| 6. Picnic Committee                                |  |
| E. New Business                                    |  |
| V. Closing Prayer                                  | Elma Penaranda   |
| VI. Hospitality                                    | Stephen Howe   |

### Attachments:

1. Pastoral Assistant Report
2. School Report
3. Flea Market/Community Event

**Parish Council 03/08/2004**  
**Church of St. Leo the Great**

**Attendees:** Fr. Tim K Johnson, Nora Hippolyte, Gil Aduato, Joseph Loduca, Stephen Howe, Charles Gittings, Elma Penaranda, Angie Minor, Bernadette Lufrano, Stanton Jones, Sonia Simril.

**Absent:** Evangeline Brown

**Guests:** None

**Hospitality:**

**Opening Prayer:** Bernadette Lufrano

**Closing Prayer:** Fr. Tim

**Corrections:** January minutes

**Meeting Adjourned:** 8:35

**Approval of Parish Council Minutes**

First – Stan Jones

Second – Charles Gittings

**Readings from Suggestions for Pastoral Councils**

Elma Penaranda – Chapter Six – *Developing Relationships*

The parish finance council serves to advise the pastor in the administration, development and stewardship of parish finances, budgets and facilities. They function interdependently with the pastoral council and it is important that they stay in communication. The pastoral staff needs to work with the pastor and council on the pastoral plan. Parish organizations should report directly or indirectly to the pastoral council. Combined organizational leadership meetings should be regularly scheduled.

*Reactions to the reading:*

Norah commented that we annually have a consultative meeting of the diocese, school advisory board, stewardship and finance councils, lay ministries and deaconate councils. Maybe we can get together with the different committees within the church and some time during the year in order to keep together.

**Pastor's Report**

Rolando is moving to NC and leaving at the end of the week. There is another person to take Rolando's place. Not all means of bridging the budget gap are working as planned: renting the secretary didn't work out and the Woman Sing concert created some problems.

## **Faith Formation**

*RCIC*

...is going well, in general. There was a very lively discussion on same sex marriage.

*Children's Liturgy of the Word*

*Christian Enrichment*

*Infant Baptism Preparation*

*First Reconciliation*

## **Pastoral Assistant Report**

*Thank you dinner*

The Colombo Club dinner is booked for 6/5/2004. Stewardship Committee meeting is Thursday.

*Social Events*

*Stewardship*

The Stewardship Committee meeting Thursday has a list of items they want to implement.

*Fund Raising/Awareness*

Hank gave a talk on Just Faith (30 week commitment, 13 books understanding stewardship and faith) must start with a small core group. Theology on tap is 4/20.

*Evangelizations*

*Registration*

## **School Report**

Open House was a great success with over 80 interested parents. Twenty five 8<sup>th</sup> graders took the High School entrance exam. Results should be received by 3/17/2004. The 6<sup>th</sup> grade class is attending the Caritas Creek Outdoor Environmental Excursion the week of 3/1-5/2004. Ten students were acknowledged at the Annual African American Catholic Pastoral Center Award Ceremony on Sunday, 2/22/2004. Our 5<sup>th</sup> & 6<sup>th</sup> grade boys basketball teams have won the Diocesan Championship. The 7<sup>th</sup> graders will be experiencing Shakespeare and campus life at Southern Oregon University in Ashland 3/15-18/2004. Each class takes a turn at sponsoring the Lenten Prayer Service.

## **Old Business:**

The Day of Recollection notes are still being produced. In the future we should schedule this earlier in the year, perhaps in October. The Spring dinner/dance may have to be in the Fall. We need to find someone to take the lead on the bake sale.

## **New Business**

The Nominating Committee needs to replace Steve, Elma and Gil. We should look for replacements and notify suggestions to Norah or Fr. Tim. The Picnic Committee needs a chair for the 9/12/2004 event. This should be made firm by next meeting. We may want to start a Piano Appropriation Campaign/Committee. Gill will talk to Gary about this.

## ATTACHMENT #1

Date: April 2004

To: Parish Pastoral Council

From: Norah Hippolyte

Re: Pastoral Assistant Report

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### RCIA/RCIC

There are a total of nine individuals receiving sacraments at the Easter Vigil Liturgy. They are Gaylon Parsons, baptism, confirmation, eucharist; Katherine Lynch, reception, confirmation, eucharist; Jack Armendariz, confirmation, eucharist; Brendan Doherty & Katherine Miller, confirmation, Joseph Powell, Nathaniel Tran, Jackson Walker & Owen Wilkening, eucharist. After reception of the sacraments these candidates transition into the fourth phase of the process known as mystagogia. This is a time of further immersion into the community in the form of finding their niche in the community.

### CLW

Please spread the word, on Easter Sunday there is no Children's Liturgy of the Word.

### Christian Enrichment

Also, on Easter Sunday, none of the regular Christian Enrichment activities take place.

Mary Casserly has spoken to me about an evening of prayer and faith enrichment focused on the feast of Pentecost. It would include time for quiet reflection followed by a discussion on a pentecost related topic.

### Infant Baptism Preparation

During March, I met with one family for baptism preparation. They are planning to have their child baptized in Italy.

### Social Events

The Pentecost Potluck is scheduled for Sunday May 30, 2004. I will need to assemble a committee if we would like to have a raffle in association with the potluck. Also, the annual Town Hall meeting has taken place in conjunction with the Potluck. If we will do so again this year then the council may want to prepare an agenda.

### Stewardship

The stewardship group is meeting this month on the 22. Parish Council members are welcome to attend.

### Evangelization

Theology on Tap begins on Tuesday, April 20 at 7:00PM. We should have flyers up soon with the topics and speakers listed.

### Registration

Please continue to encourage people to fill out the registration requests on the bottom of the bulletin and please let them know that someone will contact them.

If you have questions, please feel most welcome to ask. I am available at the rectory on Wednesdays from 8:30A -5:00P, 7:30P-10:00P and Saturdays from 2:00P-4:30P. Or you can email me at [NHipp0@aol.com](mailto:NHipp0@aol.com) (that's a zero).

ATTACHMENT #2

## SCHOOL OF SAINT LEO THE GREAT FROM THE DESK OF SONYA SIMRIL

Listed below is information to be submitted to the Parish Council for the April meeting:

- Congratulations are in order for twenty four eighth grade students who received acceptance letters from local Catholic High Schools.
- Registration for 2004-2005 school year is off to a great start.
- The sixth grade class Caritas Creek Outdoor Environmental Excursion week was a huge success.
- Each Wednesday during Lent we will have a Lenten Prayer Service sponsored by various class.
- Easter Break begins on Holy Thursday at 12:20 p.m. Students return to school Monday, April 19, 2004
- Eighth grade students are looking forward to our annual Washington, DC trip at the end of April. More info will follow!

### ATTACHMENT #3

Item for Resolution by Church Council of St. Leo the Great: With a view to increasing the cash flow of St. Leo the Great, it is proposed that an exploratory committee of no more than four and no less than three members be formed in order to explore the feasibility of St Leo's holding a flea market/community event in the near future. The committee is to consist of a combination of church council members and parishioners if possible. Additionally, the committee would be empowered to explore all aspects of bringing to pass a successful and enjoyable event and reporting back to the council with a working outline by the May 2004 council meeting.