

# Church of St. Leo the Great

176 Ridgeway Avenue • Oakland, California 94611 • (510) 654-6177 • FAX (510) 654-4203



## Parish Council Agenda

**MONDAY, MARCH 8, 2004**

**7:30 in the Old Prayer Room**

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|---|--|
| I. Opening Prayer                                 | Bernadette Lufrano   |
| II. Approval of Minutes                           | Minutes for the January, 2004 Meeting  |
| III. <u>Suggestions for Pastoral Councils</u>     | Chapter Six: Developing Relationships<br>Reading: Elma Penaranda<br>(Remember to bring your copy of <u>Suggestions</u> ) |
| IV. AGENDA  |  |
| A. Pastor's Report                                | Tim Johnson  |
| B. Pastoral Assistant Report (see attachment #1). | Norah Hippolyte  |
| C. School report (see attachment #2)              | Sonya Simril   |
| D. Old Business                                   |  |
| 1. Reports from Day of Recollection               |  |
| 2. Spring Dinner Dance in the Fall                |  |
| 3. Just Faith Program                             |  |
| E. New Business                                   |  |
| 1. Nominating Committee                           |  |
| 2. Picnic Committee                               |  |
| V. Closing Prayer                                 | Evangeline Brown   |
| VI. Hospitality                                   | Angie Minor  |
| Attachments:                                      |  |
| 1. Pastoral Assistant Report                      |  |
| 2. School Report                                  |  |

## ATTACHMENT #1

Date: March 2004

To: Parish Pastoral Council

From: Norah Hippolyte

Re: Pastoral Assistant Report

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### RCIA/RCIC

On every Sunday in March a participant in the RCIA or RCIC process will stand before the parish community at the 11:00AM Mass. On the Second Sunday of Lent the candidates, previously baptized, will participate in the Penitential Rite (Scrutiny). On the Third, Fourth and Fifth Sundays of Lent the catechumen will participate in scrutinies. Each of the catechumens and candidates have been interviewed to evaluate readiness. All of them have progressed and grown in their faith. Thanks be to God.

### Thank You Dinner

The date for this year's Thank You Dinner is June 5 at the Colombo Club.

### Social Events

Wednesday, March 10, "The Passion of the Christ" and Friday, March 12 is the Fish Fry. The next event on my calendar is the Pentecost Potluck, May 30.

### Stewardship

A stewardship meeting is being held on Thursday, March 4 at 7:15PM in the Rectory. The goals of this meeting are to build a strong and dedicated committee, review the goals of the Parish Council, brainstorm and evaluate some existing programs and determine a course of action.

### Evangelization

Theology on Tap begins in April. Three speakers have been secured. Jerome Baggett, Sr. Maria Elena and Fr. Thomas Scirghi S.J.

If you have questions, please feel most welcome to ask. I am available at the rectory on Wednesdays from 9:00A -5:00P, 7:30P-10:00P and Saturdays from 2:00P-4:30P. Or you can email me at [NHipp0@aol.com](mailto:NHipp0@aol.com) (that's a zero).

ATTACHMENT #2

**SCHOOL OF SAINT LEO THE GREAT  
FROM THE DESK OF SONYA SIMRIL**

Listed below is information to be submitted to the Parish Council for the March meeting:

- Open House was a great success. We had over eighty interested parents attend
- The High School entrance exam was held on January 31, 2004. Twenty five eighth grade students took the test. They will receive the results before March 17, 2004
- The sixth grade class is attending Caritas Creek Outdoor Environmental Excursion the week of March 1-5, 2004
- Ten students were acknowledged at the Annual African American Catholic Pastoral Center Award Ceremony on Sunday, February 22, 2004
- Our fifth & sixth grade boys basketball teams won the Diocesan Championship this past Saturday. Congratulations to both teams!
- The Seventh Grade students will be attending the Ashland Oregon Shakespeare Program on March 15-18, 2004. This is an educational trip with a two-fold purpose: to study Shakespeare and to experience college campus life at Southern Oregon University in Ashland.
- Each Wednesday during Lent we will have a Lenten Prayer Service sponsored by various class.

**RESEND FEBRUARY MINUTES TO GIL**  
**Parish Council 03/08/2004**  
**Church of St. Leo the Great**

**Attendees:** Fr. Tim K Johnson, Nora Hippolyte, Gil Aduato, Joseph Loduca, Stephen Howe, Charles Gittings, Elma Penaranda, Angie Minor, Bernadette Lufrano, Stanton Jones, Sonia Simril.

**Absent:** Evangeline Brown

**Guests:** None

**Hospitality:**

**Opening Prayer:** Bernadette Lufrano

**Closing Prayer:** Fr. Tim

**Corrections:** January minutes

**Meeting Adjourned:** 8:35

**Approval of Parish Council Minutes**

First – Stan Jones

Second – Charles Gittings

**Readings from Suggestions for Pastoral Councils**

Elma Penaranda – Chapter Six – *Developing Relationships*

The parish finance council serves to advise the pastor in the administration, development and stewardship of parish finances, budgets and facilities. They function interdependently with the pastoral council and it is important that they stay in communication. The pastoral staff needs to work with the pastor and council on the pastoral plan. Parish organizations should report directly or indirectly to the pastoral council. Combined organizational leadership meetings should be regularly scheduled.

*Reactions to the reading:*

Nora commented that we annually have a consultative meeting of the diocese, school advisory board, stewardship and finance councils, lay ministries and deaconate councils. Maybe we can get together with the different committees within the church and some time during the year in order to keep together.

## **Pastor's Report**

Orlando is moving to NC and leaving at the end of the week. There is another person to take Orlando's place. Not all means of bridging the budget gap are working as planned: renting the secretary didn't work out and the Woman Sing concert created some problems.

## **Faith Formation**

### *RCIC*

...is going well, in general. There was a very lively discussion on same sex marriage.

### *Children's Liturgy of the Word*

### *Christian Enrichment*

### *Infant Baptism Preparation*

### *First Reconciliation*

## **Pastoral Assistant Report**

### *Thank you dinner*

The Colombo Club dinner is booked for 6/5/2004. Stewardship Committee meeting is Thursday.

### *Social Events*

### *Stewardship*

The Stewardship Committee meeting Thursday has a list of items they want to implement.

### *Fund Raising/Awareness*

Hank gave a talk on Just Faith (30 week commitment, 13 books understanding stewardship and faith) must start with a small core group. Theology on tap is 4/20.

### *Evangelizations*

### *Registration*

## **School Report**

Open House was a great success with over 80 interested parents. Twenty five 8<sup>th</sup> graders took the High School entrance exam. Results should be received by 3/17/2004. The 6<sup>th</sup> grade class is attending the Caritas Creek Outdoor Environmental Excursion the week of 3/1-5/2004. Ten students were acknowledged at the Annual African American Catholic Pastoral Center Award Ceremony on Sunday, 2/22/2004. Our 5<sup>th</sup> & 6<sup>th</sup> grade boys basketball teams have won the Diocesan Championship. The 7<sup>th</sup> graders will be experiencing Shakespeare and campus life at Southern Oregon University in Ashland 3/15-18/2004. Each class takes a turn at sponsoring the Lenten Prayer Service.

**Old Business:**

The Day of Recollection notes are still being produced. In the future we should schedule this earlier in the year, perhaps in October. The Spring dinner/dance may have to be in the Fall. We need to find someone to take the lead on the bake sale.

**New Business**

The Nominating Committee needs to replace Steve, Elma and Gil. We should look for replacements and notify suggestions to Nora or Fr. Tim. The Picnic Committee needs a chair for the 9/12/2004 event. This should be made firm by next meeting. We may want to start a Piano Appropriation Campaign/Committee. Gill will talk to Gary about this.