

Parish Council Agenda

MONDAY JANUARY 12, 2009

7:30PM in the Old Prayer Room

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| I. Opening Prayer | Matt McDonnell |
| II. Approval of Minutes | See handout |
| III. What have you heard? What have you seen? Fr. Tim, what's keeping you up at night? | |
| IV. AGENDA | |
| A. Pastor's Report | Tim Johnson |
| C. Pastoral Assistant Report (see attachment #1) | Norah Hippolyte |
| D. School Report (see attachment #2) | Sonya Simril |
| E. Old Business | |
| 1. Review Stewardship Month | |
| 2. Centennial Event Planning (see attachment #3) | |
| 3. Communications Committee: | |
| F. New Business | |
| V. Closing Prayer | Janet MacEachern |
| VI. Hospitality | Jane Renoir |

Attachments:

1. Pastoral Assistant Report
2. School Report
3. Centennial Steering Committee Final Recommendations

Monday 15,
December, 2008

In Attendance: Fr. Tim Johnson Peter Aiello, Carolyn Anderson, Nora Hippolyte, Janet MacEachern, Matt McDonnell Jane Renior, Charlyne Sibayan, Sonia Simril, Mary Zeiler

Minutes for the November 10th Parish Council meeting were approved.

“Suggestions for Pastoral Counseling” will be discussed and reviewed on a yearly basis at the September meeting, marking a departure from previous monthly reading and discussion.

Pastor’s Report: Father Tim reported that the budget was approved by the Finance Committee. Furthermore the Parish’s financial status looks better than it appeared last month. The significant portion of the income shortfall is attributed to a parishioner’s generous donation of \$13K no longer coming into the parish coffers.

These are hard economic times. People realize their donations are in arrears. It is hoped and encouraged that year-end “catch up” donations are placed in the collection basket. Margaret Adams left \$34 K to St. Leo’s. She also thought she left her house to the parish, but due to a poorly worded document it has been ruled otherwise.

Much hard work was devoted to the task of bringing budget expenses down.

Line #2085 was trimmed – annual appeal goal.

Line #4508 – FICA expense was not being paid out entirely and was lowered for the year, reflecting a number that was closer to what is actually being paid.

The Council was reminded that YTD reflects activity from October to October.

Line # 2081 was paid in November and consequently looks like low yearly expense.

It was decided to forgo the “Thank You” dinner for those who serve the parish. All are encouraged to attend to Parish Picnic.

Regarding the Cingular (cell phone) antenna. The equipment will be stored in garden room and the antenna will be in the bell tower. Wires will be run under sacristy and then follow the ladders up to tower. Cingular signed a contract and paid \$1,000 in order to keep option open with the church Rent would be in amount of \$1,975/month, with the potential, after pulling the permit, for work to start in May.

Revisions on the Giving Guide are underway. Stewardship EFT is encouraged. E script pushed. Parishioners are encouraged to be mindful of time, talent and treasure.

Sonia had no outstanding news from the school where they are in the midst of holiday celebrations.

Carolyn reminded us that January is stewardship month and was well prepared to discuss the intricacies of responsible stewardship. There was a plethora of ideas and options, yet no clear direction regarding optimal strategies for the parish. Matt suggested giving time to absorb all the information and options. The council is cognizant that a time crunch looms on horizon. Carolyn recommends helping people realize it's all about giving back. Helping people take ownership of the process will go a long way. It was acknowledged that nothing seems to change. Matt observed that Nora's ability to shanghai is very effective. The emphasis is on getting people who are not ordinarily involved in parish life to become active – perhaps with small, manageable tasks with immediate results.

If anybody has ideas for bulletin blurb regarding stewardship to forward it to Charlotte for Tim's approval. Jane suggests just lifting from Carolyn's hard work. Carolyn was concerned that the box takes a passive voice – but Jane says being punchy won't hurt. Fr. Tim says he will edit.

Names were proposed for the fledgling communications committee: Craig Lucera, Nicole Clay, Donna Schmidt, Mr. or Mrs. St. James, Kitty Nemichek, Senise La Phong. It was proposed to let the group decide the direction the committee would take.

The bake sale netted \$368.60. People enjoy both bringing goodies and buying those of others. In spite of rather modest financial gain it was proposed to continue the tradition because of the goodwill the sale engenders.

Respectfully submitted by Mary Zeiler

Date: January 2009

To: Parish Pastoral Council

From: Norah Hippolyte

Re: Pastoral Assistant Report

Christian Enrichment

On January 25 we are putting on a "Safe Environment" training for parents and children/youth.

First Reconciliation

Our First Reconciliation classes begin next month, February.

Giving Guide & Program Opportunities Brochure

The new Giving Guide will be available at the Ministry Fair on Saturday, January 17 and Sunday, January 18. After that the guides will be in the pamphlet rack.

Social Events

The Lenten Fish Fry is Friday, March 6. Dorian Laird and her sister, Gina Robinson, have agreed to be in charge of the event.

Ministry Fair

The Ministry Fair is scheduled for the weekend of January 17/18. At the fair we will concentrate on three main areas: the Communications Committee, the Stewardship Committee, and our conference of the Society of St Vincent de Paul. Each of these areas will have a poster to bring attention to them. The posters will also include the name of the contact person for each of these groups. So far, Nicole Clay has agreed to be the point person for the Communications Committee and Leland Maes will be the contact people for St. Vincent de Paul. People will also be encouraged to read through the Giving Guide to help them determine where they want to volunteer.

Centennial Celebration

Barbara Maes will work with the Jean McCamman and Jeanne Hassenzahl to solicit advertising for the Anniversary Book.

If you have questions, please feel most welcome to ask. I am available at the rectory on Mondays to Wednesdays from 7:30P-9:30P and Saturdays from 1:00P-4:00P. Or you can email me at stleo@pacbell.net.

SCHOOL OF SAINT LEO THE GREAT FROM THE DESK OF SONYA SIMRIL

Listed below is information to be submitted to the Parish Council for the January meeting:

- Open House will be January 27, 2009 from 9:00 am to 12:00 p.m.
- Catholic Schools Week is January 25-30, 2009. We will celebrate Mass at Saint Leo's Church on Sunday, February 1, 2009
- High School entrance exams will be Saturday, January 10, 2009
- Saint Leo School will celebrate the swearing in of our 44th President Barack Obama on January 20, 2009. We will have our very own catered Inaugural Lunch and the uniform for the day will be "dress up" black and white inaugural attire.
- As always thanks for your support!

Centennial Steering Committee Final Recommendations

September, 2008

The purpose of this outline is to set out in a structured form the ideas and recommendations gathered from all concerned: those recommendations which will be selected as activities during the centennial year. The outline is set up in a pattern with six basic elements that will include all activities and their attributes: timeline, liturgical events, social events, community outreach, fund raising, and permanent memorial. By their nature some of these elements overlap. These recommendations are good, but there are many more to gather from our friends.

- A. Time line: The following are some examples, not all examples.
 - 1. Schedule something every month in the Centennial Year.
 - 2. Schedule a Sunday Mass with special significance on the first weekend of January. St. Leo's first Mass was the first Sunday of 1911.
 - 3. Schedule a special Mass on the Feast of St. Leo the Great, Nov. 10th.
 - 4. A special May Crowning inside the church.
 - 5. Commemoration of Fr. Tim's 40th Anniversary as a priest, May 14, 2011.
 - 6. Commemoration of Fr. Tom's 50th Anniversary as a priest, July 2, 2011.

- B. Liturgical Events
 - 1. All of the examples listed in the timeline above.
 - 2. Invite the Bishop to be principal celebrant at the first January Anniversary Mass.
 - 3. Offer 40 hours devotion using a monstrance.

- C. Social Events
 - 1. Cruise liner Dinner on the Bay
 - 2. High Tea
 - 3. Fashion Shows
 - 4. Concert Series
 - 5. Docent tours of St. Leo the Great Church
 - 6. A new pictorial directory
 - 7. Local Group Outing
 - 8. Recognize the member of the parish who enjoyed the longest membership.
 - 9. Recognize the family with the longest membership
 - 10. Pilgrimage to all California missions

- D. Community Outreach
 - 1. Media releases to the Catholic Voice, Piedmonter, Montclarion, and Oakland Tribune.
 - 2. A large banner facing Piedmont Avenue
 - 3. Invitations to the Bishops Cummins and Vigneron to all events.
 - 4. Invitations to all priests in the area to all events
 - 5. Emails to all priests who have served at St. Leo's to all events
 - 6. Notify neighborhood associations of all events

- E. Fund Raising
 - 1. Incorporate a major fund raising event into the Centennial Year
 - 2. Crab Feed
 - 3. Dinner with Fr. Tim: 4 times a year dinner with Fr. Tim at the rectory \$50 a seat
 - 4. Cake Sale(s)

- F. Permanent Memorials
 - 1. New set of vestments in honor of Fr. Tom and Fr. Tim Anniversaries
 - 2. Permanent fire stand for the lighting of the Easter Vigil fire
 - 3. Permanent plaque for donors to the "Save Our Church Campaign"
 - 4. 100 year memorial book